



# Catalina Foothills High School

## 2017 Band Camp Packet

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Band Camp is intended for incoming 9th - 12th grade students enrolled in Concert Band, Symphonic Band, Wind Ensemble, Drum Line, and Color Guard. It is **VERY** important that every student attend, if at all possible.

**Band Camp Dates and Location:** Band Camp is scheduled for Saturday, July 22 – Thursday, July 27, 2017, at Embry-Riddle Aeronautical University in Prescott, Arizona. You will find more information about the transportation and more on the next page of this packet.

**Cost:** Band Camp will cost \$555.00 (including room, transportation, most meals, facility, and staffing costs). It is our understanding that you can claim up to \$400 of this cost as an Arizona Public School Tax Credit (please use your cancelled check(s) and/or credit card receipt(s) for Payments #1 and/or #2 as your receipt(s), or you may print out a “Purchase History” report from InTouch). Once any/all of the cost is paid, **the entire amount is non-refundable**. Financial assistance is available from the Band Boosters on a case-by-case basis. Please see the Financial Arrangement Request form in this packet for more information.

**What if you cannot attend Band Camp?**

**Extreme Band Camp.** For those students who have extreme circumstances that cause them to miss Band Camp, we will offer a three-day “catch-up session” (August 7, 8, and 9) at the high school. There is a \$125.00 staffing fee for this Extreme Band Camp. **This fee is non-refundable.** Those with extreme circumstances who would like to attend this Extreme Band Camp catch-up session must note the circumstances on the form included in this packet at the time the first payment is due.

**Can’t attend either Band Camp or Extreme Band Camp?** For those students who have even more extreme circumstances that cause them to miss both Band Camp and Extreme Band Camp, they may be assigned alternate spots in the show, and will still be responsible to pay the \$50 “Alternate Fee” to cover Band costs (food, staffing, etc. during the season). **This fee is non-refundable.** Alternates attend all rehearsals and performances during the regular season and are responsible for learning the music. When other students are absent, they may be assigned a spot in the show.

Please review this packet carefully. If you have any questions, please do not hesitate to contact me at [rshaneboyd@cfsd16.org](mailto:rshaneboyd@cfsd16.org). We hope to see you at Band Camp and next year!

Renee Shane-Boyd  
CFHS Director of Bands

**IT IS VERY IMPORTANT THAT EVERYONE ATTEND BAND CAMP IF AT ALL POSSIBLE. SPECIAL FINANCIAL ARRANGEMENTS CAN BE MADE, IF NEEDED. PLEASE SEE THE FINANCIAL ARRANGEMENT FORM FOR MORE INFORMATION.**

## Band Camp Information

**Payments:** The total cost of \$555 can be broken down into two payments. **All payments are non-refundable.** Those submitting payments late will need to pay a late fee. If you are unable to meet the payment deadlines, please contact Ms. Shane-Boyd in advance in order to avoid the late fee. The payments due are as follows:

**Payment #1:** At least one payment toward Band Camp is due by March 17, 2017 in the amount of \$250.00 (or \$275.00 if paid after March 17). Please see the letter from Ms. Shane-Boyd below for how to make your payment.

**Payment #2 and Student Activity Payment:** *For CFSD accounting purposes, two separate payments are required to be paid by April 14, 2017:*

Payment #2: *\$230.00 (or \$255.00) if paid after April 14)*

Student Activity Payment: *\$75.00*

For current CFHS students who have funds in their student accounts, if you have requested it on the Band Camp Registration Form, student account funds may be used toward Payment #2, in which case cash or checks made out to CFSD must go to the CFHS Bursar's Office for the adjusted amount.

**TRANSPORTATION:** Bus transportation departs from CFHS the morning of July 22, or parents may drive students to Prescott. **No band member will be allowed to drive his/her own car to band camp.** Busses and parents picking up students will leave Prescott by 4:00 pm on July 27 and return to CFHS at approximately 9:00 pm. Only a certain number of seats are available, so the busses will be filled on a first come, first serve basis as payments are received.

**FRESHMAN/NEW STUDENT PRACTICES:** Freshmen and new students will meet at CFHS from approximately 10:00 a.m. – 2:00 p.m. on Wednesday, July 19 and 8:00 a.m. to 4:00 p.m. on Thursday, July 20, to learn basic marching skills prior to camp. More information will follow about these dates to all new students. **These are very important rehearsals.**

**MARCHING SPOTS/ALTERNATES:** Due to the large number of students enrolled in Band next year, those attending Band Camp will be assigned a spot in the marching show first. Even if a student needs to miss a couple of days of Band Camp, it is better that they attend a few days of the camp rather than none at all.

It is important that you understand that due to the Band's size, and due to the desire of the returning students to perform well, after instruction at Band Camp, students will be expected to demonstrate rudimentary marching skills and knowledge of their music. **Assignment to regular or alternate marching spots will be made at the discretion of the director.** Those students who demonstrate a positive attitude on the marching field and marching skills will be able to keep their assigned spot in the show. **Students not displaying appropriate effort and attitude may not be assigned a spot even if they attend Band Camp.** Students may lose their spots or be sent home from band camp immediately for inappropriate actions or attitudes.

## FOOTHILLS FALCON BAND CAMP 2017 Registration Information

In order to make sure your student is registered for Band Camp, please do all of the following:

### **By March 17, 2017:**

1. **Submit Forms.** Submit the forms in this packet to your middle school director or to the band camp folder in the CFHS Band Room. **Please do not turn in payments to your director or mail the forms.**
  - a. Band Camp Registration Form
  - b. Travel/Emergency Medical Service Permission Form (*must be notarized*)
  - c. Copy of Medical Insurance Card
  - d. Travel Permission and Trip Policies Form (*parent AND student signatures required*)
  - e. Falcon Band Commitment Form (*parent AND student signatures required*)
  - f. Financial Arrangement Request (*if applicable*)
2. **Make at least Payment #1 (or pay for Extreme Band Camp or the Alternate Fee, if applicable, as described on page 3).** Payments can be made in one of only two ways:
  - a. Pay via credit card on InTouch on CFSD website. Once notified that the InTouch system is set up to receive payments (scheduled for February 27), go to “Band” on InTouch via your school website and pay with credit card.
  - b. Pay with cash, check(s) or credit card at CFHS Bursar’s Office. Regardless of what school your child attends, you can pay via cash, check (made out to “CFSD”), or credit card at the CFHS Bursar’s Office (209-8310). If you wish to pay the entire amount by the first payment date, you may do so. **Families with siblings, if paying the Bursar with check(s), please write one set of checks for each student.**

### **By April 14, 2017:**

**If not done already, make Payment #2 and the Student Activity Payment, either on InTouch or to the CFHS Bursar’s Office, as described above.**

If you have a current high school student and plan to use credit from your student account toward Payment #2, please indicate that amount on the Registration Form. By March 24, Ms. Shane-Boyd will verify by email the amount that will be due by April 14, 2017, which will need to be paid by check delivered to the CFHS Bursar’s Office.

Please note that there is a late fee for payments made after the due dates, and **all payments are non-refundable.** Please contact me at [rshaneboyd@cfsd16.org](mailto:rshaneboyd@cfsd16.org) prior to the payment due date if you will be unable to meet the payment deadlines.

**REGARDLESS OF WHETHER OR NOT YOU ARE ATTENDING BAND CAMP, THE FOLLOWING FORMS MUST BE SUBMITTED IN ORDER TO PARTICIPATE IN THE BAND PROGRAM FOR THE SCHOOL YEAR 2017-2018**

- Band Camp Registration Form
  - Travel/Emergency Medical Service Permission Form (*must be notarized*)
  - Copy of Insurance Card
  - Travel Permission and Trip Policies Form (*parent & student signatures required*)
  - Falcon Band Commitment Form (*parent AND student signatures required*)

## CFHS BAND REGISTRATION 2017

Student's Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Marching Instrument \_\_\_\_\_

Home Phone \_\_\_\_\_ Student Cell Phone \_\_\_\_\_ Graduation Year \_\_\_\_\_

Home Address \_\_\_\_\_ Zip \_\_\_\_\_

Preferred Family email \_\_\_\_\_ Student email \_\_\_\_\_

Mother's Name \_\_\_\_\_ Father's Name \_\_\_\_\_

Mother's Cell phone \_\_\_\_\_ Father's Cell phone \_\_\_\_\_

Mother's email \_\_\_\_\_ Father's email \_\_\_\_\_

**Student's T-shirt size:**       S                       M                       L                       XL

**My student has a medically diagnosed special dietary need for:**

\_\_\_\_\_ Gluten-free      \_\_\_\_\_ Dairy-free

**My student will be riding the bus:**

**TO** and **FROM** band camp

**TO** camp only

**FROM** camp only

**Please make your selection(s) below:**

I have made Band Camp Payment #1 (due date: March 17, 2017).

I have made Band Camp Payment #2 and the Student Activity Payment (due date: April 14, 2017).

I will use \$\_\_\_\_\_ from my child's student account toward Payment #2 and pay the balance by check or cash directly to the CFHS Bursar's Office by April 14, 2017.

My child is attending Extreme Band Camp and I have paid for that.

My child cannot attend Band Camp or Extreme Band Camp and I have paid the \$50 Alternate Fee (due date March 17, 2017).

I am requesting a Financial Arrangement. *(Please also complete Financial Arrangement Request.)*

I would like to make a donation to cover band camp costs for other students in need.

Any such donation should be made by check attached to this form made out to "CFHS Band Boosters"

**All payments are non-refundable.**

## FALCON BAND COMMITMENT

\_\_\_\_\_  
Student Name (print)

\_\_\_\_\_  
Intended Marching Instrument

(Please indicate your student's situation.)

- A. \_\_\_\_\_ My student **WILL** be attending Band Camp.
- B. \_\_\_\_\_ My student has an **extreme** circumstance preventing his/her attendance at Band Camp, and will attend the Extreme Band Camp on August 7, 8, and 9 in Tucson in order to be considered for a spot in the show. **We acknowledge that the cost of Extreme Band Camp is \$125.00, and will comply with the payment requirement by March 17, 2017.**
- C. \_\_\_\_\_ My child has an **extreme** circumstance which will not allow him/her to attend Band Camp or Extreme Band Camp. **We acknowledge that there is an "Alternate Fee" of \$50, and will comply with the payment requirement by March 17, 2017, and that my child may be assigned as an alternate in the show.**

Please explain the extreme circumstance for either "B" or "C" above:

\_\_\_\_\_

\_\_\_\_\_

We (parent and student) commit to the choice we have marked above. We understand that much planning and work will be done over the summer based on the choices indicated above. We understand that if we are requesting a spot in the show, it is imperative that we follow through on that commitment, realizing that changes will impact many students. We understand that if we are requesting a spot as an alternate, our student will be expected to be at all events and complete all work but will only have a spot in the show if someone is absent.

We also understand that retaining a spot in the show is dependent on meeting all of the expectations of the Falcon Band program that are stated in this Band packet.

If we have requested financial assistance, we understand that Band Camp expenditures are incurred by the Falcon Band for our student immediately. We will honor our commitment to attend Band Camp and participate throughout the marching season.

**WE ACKNOWLEDGE THAT ALL BAND CAMP AND EXTREME BAND CAMP FEES ARE NON-REFUNDABLE.**

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Family email (please print)

\_\_\_\_\_  
Date

## FALCON BAND TRAVEL PERMISSION AND TRIP POLICIES FORM

I hereby give my consent for \_\_\_\_\_ to participate with the Catalina Foothills Falcon High School Band in the various activities during the 2017 – 2018 school year. I understand that students will be transported on trips by school bus in most cases, or District van when small groups are involved. I further understand that my student may not drive to these activities. I understand that my student is responsible for expenses incurred on any trips. I understand that the required activities are a part of my student's grade, and I may have my student excused from one of these required activities by submitting a concert excuse form such as the one shown in the Band Handbook no later than one month prior to the activity without affecting my student's grade. I also understand that failure to turn in a concert excuse form by the deadline will result in the lowering of my student's grade (though emergencies will be taken into consideration and dealt with on an individual basis).

### **TO MAINTAIN AN ENJOYABLE AND SAFE ATMOSPHERE FOR ALL STUDENTS, THE FOLLOWING POLICIES ARE REQUIRED FOR ALL CFHS BAND TRIPS:**

1. All students traveling with the Foothills Falcon Band should conduct themselves in a manner which represents the band and the school in a positive way. Only flawless behavior is acceptable.
2. Use of drugs, alcohol, cigarettes, foul language and any other illegal activity is strictly prohibited. Students arrested will be left in the custody of the proper authorities until they can be released to a parent or legal guardian.
3. At hotels and restaurants, students should remember that other guests are present and appropriate behavior should be maintained.
4. "Lights Out" times are established for the comfort and safety of everyone on the trip. Students are expected to be in their room after the established "lights out" time.
5. Students should respect and follow the directions of chaperones at all times.
6. Students must stay with the group at all times except with permission of a chaperone.
7. Students should not bring any items of value other than instruments. Stereos and video games should not be brought. Any student bringing these items will be completely responsible for their safekeeping. No other student will be held responsible for damage or loss of these items.
8. Students may not carry medications of any kind other than those specifically pre-authorized by both parents and CFHS staff (limited to inhalers, epi-pens and diabetes testing materials). Any other necessary medications, along with the consent form, must be provided to and administered by the teacher or chaperone.

### **VIOLATION OF ANY OF THE ABOVE RULES MAY RESULT IN THE STUDENT BEING SENT HOME FROM A TRIP, EXCLUSION FROM FUTURE TRIPS, AND LOSS OF MEMBERSHIP IN THE BAND.**

I have read and understand the above policies. I understand that violation of the policies can result in my student being sent home from a trip, loss of all future trips, and/or loss of membership in the Foothills Falcon Band. I (the parent/legal guardian) agree to support the decision of the Director(s) and to provide transportation home at the request of the Director should my student break any of the above rules, and I understand that no chaperones will accompany my student home in this event.

\_\_\_\_\_  
Parent/Guardian Name (printed)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## FALCON BAND FINANCIAL ARRANGEMENT REQUEST

It is very important that everyone attend Band Camp. Unlike most Band trips that are optional, Band Camp sets up the group for the year, and it is our hope that families will prioritize Band Camp when determining their schedule and budget for the year. Students with sincere need can apply for financial assistance from the Band Boosters. If you request assistance, we ask that you be willing to participate in Band Booster fundraisers during the next school year. Please check below if you need financial help. **This information will be kept strictly confidential.**

Yes, I need financial assistance or a special financial arrangement.

Student Name \_\_\_\_\_

High School Graduation year \_\_\_\_\_ Instrument \_\_\_\_\_

Parent Names(s) \_\_\_\_\_

Family Email Address \_\_\_\_\_

Parent Phone numbers \_\_\_\_\_

Are you willing to participate in fundraisers during the coming year?  Yes  No

Could you pay for Band Camp if a Payment Plan is offered (for example, \$110/month x 5 months?)

Yes, I could afford a payment plan of \$\_\_\_\_\_/month for \_\_\_\_ months (max 5 months).

Even with a monthly payment program, it would be an extreme hardship for our family.

Please consider assisting our student in the amount of \$\_\_\_\_\_. (The maximum that can be requested is \$275.00 per student).

I need to discuss my family's specific financial requirement with Ms. Shane-Boyd.

**Please submit this request to Ms. Shane-Boyd prior to the first payment due date. If you turn in this form, you will receive a response from Ms. Shane-Boyd via email by March 24, 2017.**

**Note: When this request is submitted, Band Camp expenditures are made for the student by the Falcon Band immediately. It is imperative that students requesting assistance follow through and honor their commitment to attend Band Camp and participate throughout the marching season.**

# FOOTHILLS FALCON BAND TRAVEL/EMERGENCY MEDICAL SERVICE PERMISSION FORM

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Mother's Name \_\_\_\_\_ Father's Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**In case parents/guardians cannot be reached, please contact** (This person must be available to receive any student who is sent home due to behavioral reasons at any point during the trip if the parents are not available. They must also be willing to incur the cost of transporting the student to Tucson):

1. \_\_\_\_\_ PHONE \_\_\_\_\_

2. \_\_\_\_\_ PHONE \_\_\_\_\_

Child's Doctor \_\_\_\_\_ PHONE \_\_\_\_\_

**MEDICAL INFORMATION: YES NO IF YES, explain**

Allergies	_____	_____	_____
Asthma	_____	_____	_____
Seizures	_____	_____	_____
Diabetes	_____	_____	_____
Other health concerns	_____	_____	_____

**Students may not carry medications of any kind, with the exception of pre-authorized inhalers, epi-pens, or diabetes testing materials. Please mark below the non-prescription medications you give permission for your child to receive if needed, through the teacher or chaperone:**

YES	NO	
_____	_____	Tums tablet – 2 tablets by mouth
_____	_____	Acetaminophen (generic Tylenol) 325-650 mg every 4 hours
_____	_____	Ibuprofen 200 mg tablets – 200-400 mg every 6-8 hours
_____	_____	Cough drops/throat lozenges

**\*\*\*PLEASE CHECK ONE:**  A copy of our insurance card is attached.  We do not have medical insurance.

In the event of illness or injury, I agree to any emergency treatment deemed necessary by the medical personnel designated by the CFHS Band Director, Renee Shane-Boyd, or any other chaperone under her direction. Permission is hereby granted to the attending physician to proceed with any medical or minor surgical treatment, x-ray examinations and immunizations for the above-named student. In the event of an emergency arising out of serious illness, the need for major surgery, or significant accidental injury, I understand that an attempt will be made by the attending physician to contact me in the most expeditious way possible. If said physician is not able to communicate with me, the treatment necessary for the best interest of the above-named student may be given.

\_\_\_\_\_  
**Parent Name (printed) Parent Signature Date**

Sworn and subscribed to before me (name of Notary) \_\_\_\_\_, of the County  
of \_\_\_\_\_, State of Arizona, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
**Signature of Notary Date My commission expires** \_\_\_\_\_